

HUMAN RESOURCES ASSOCIATION – GREATER CONCORD, NH
Program Year 2017-2018
Board Meeting Minutes – December 6, 2017
Northeast Delta Dental, Two Delta Drive, Concord, NH

Board Members Present: Denise Vaillancourt, Bonnie St. Lawrence, Melissa Abbott, Michelle Morse, Jessica Beaudet, Elena Preston, Maria Morais, Beth Deragon, and Beth Carpenter (via telephone at 8:30).

Board Members Absent: Matt Becker

November 1, 2017, Board Meeting Minutes

VOTE: A motion was made by Elena Preston and seconded by Beth Deragon to accept the minutes of the November 1, 2017 meeting.

Discussion: None.

All present voted in agreement of the change to the draft minutes and the November 1, 2017, minutes were approved for posting on the Association's website.

Financial/Treasurer's Report

Jessica Beaudet reported that the audit was completed and the preliminary report showed no new issues or big concerns. The Finance Committee will review the report and Jessica will report back to the Board next month. Programs are doing very well – great attendance.

VOTE: A motion was made by Jessica Beaudet and seconded by Michelle Morse to accept the financials as presented.

Discussion: None

All present voted in agreement to accept the financials as presented and to place them on file for audit. Approved.

WORKPLAN UPDATES

Community Relations Committee:

Reported by Beth Deragon. Beth reported the committee is doing very well; they have added one new person. They continue to work with the Concord Regional Tech. Fran DeCinto has developed a network of professionals (and back-ups) who can give presentations on specific topics.

HR North Committee:

No Workplan update this month.

Membership Vote

(Total Members before this vote: 139; 86 SHRM Members, 63.7% Affiliation)

For December 6, 2017, Vote:

New Members:

No new members for this vote

Renewing Members:

4 candidates were presented for renewed membership:

Professional: 4 members (Claire Diorio, Debra Laushine, Miranda MacMillan and Toni Runci)

Associate: 0 members

Affiliate: 0 members

Student: 0 members

VOTE: A motion was made by Elena Preston and seconded by Jessica Beaudet to approve the 4 renewing members for membership in the HRAGC.

All Board members agreed and the 4 members were approved for membership in the HRAGC. Approved.

COMMITTEE REPORTS

Community Relations – reported by Beth Deragon
See Workplan update above.

Leadership Development Committee – reported by Denise Vaillancourt
Nothing new to report this month. The committee continues to review the Workplans they have received (and will ask for those they don't have yet).

Finance Committee – reported by Michelle Morse
Michelle reported the committee continues to work on the Quickbooks update. They will start the budget process one month earlier this year, to give all committees plenty of time. They will provide a learning tool on budgeting developed by Joyce Pitman, to help committees with the budgeting process.

Marketing Committee –
No one to report this month. Please refer to the written report of the minutes of the last meeting provided with the Board materials.

Membership Committee – reported by Elena Preston
Elena reported the 5-year badges for the January Membership Appreciation meeting have been ordered and delivered. Members of the Membership committee and Board members are invited to help with the holiday card stuffing on December 7. All cards will be mailed on December 7. The member appreciation gifts have been ordered.
HRAGC will collect food and clothing at the December 14 program meeting. Elena will take care of the food donations; Shannon Wright will take care of the clothing donations.

Programs Committee –
No one to report this month. The Board discussed a few issues that came up at the last meeting. The slide presentation for the sponsor wasn't readily available on the screen, and the presenter did his talk without his slides. The Board discussed the need for the Programs Committee to have someone designated to meet the sponsor and speakers and make sure everything runs smoothly. Elena clarified that if there are technical issues, Dennis Beyer, from Northeast Delta Dental is available to step in if Elena isn't available.

Someone from Programs will have to let members know if there are two baskets to put your business cards in – some meetings there is only the one basket at the registration table, but if the sponsor would like to raffle something special and collect business cards, Programs needs to announce this so there is no confusion about the two baskets. Denise said she will talk with Programs about these two items.

HR North – reported by Beth Carpenter.

Nothing new to report this month. Two months ago, there was a conference call with several members to see if someone could step up and take over the committee. Beth has not heard from anyone.

OLD BUSINESS - None

OTHER BUSINESS:

Reminder to all Board Members About SHRM Foundation Donation

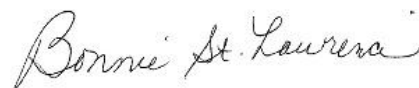
As part of the requirements for the Excel Award, all Board members must make a donation to the SHRM Foundation before the end of the year. (If you would like to be reimbursed for your donation, please contact Matt Becker or Jessica Beaudet).

SHRM Trip to DC

Melissa Abbott reported on her trip to DC. On Capitol Hill Day, they met with senator's staff members on the tax reform bill (including changes to Section 127). Melissa was able to meet with people from other chapters to network and exchange ideas on how other chapters handle some of the same challenges we have.

There being no further business to come before the Board, upon a motion duly made by Michelle Morse and seconded by Jessica Beaudet, it was unanimously voted to adjourn at 8:45 a.m.

Respectfully submitted,



Bonnie St. Lawrence
Secretary, HRAGC