

HUMAN RESOURCES ASSOCIATION – GREATER CONCORD, NH
Program Year 2017-2018
Board Meeting Minutes – January 3, 2018
Northeast Delta Dental, Two Delta Drive, Concord, NH

Board Members Present: Denise Vaillancourt, Bonnie St. Lawrence, Melissa Abbott, Michelle Morse, Jessica Beaudet, and Maria Morais.

Board Members Absent: Elena Preston, Matt Becker, Beth Deragon, and Beth Carpenter.

Guests: Mary Lambert, Programs Committee

December 6, 2017, Board Meeting Minutes

VOTE: A motion was made by Melissa Abbott and seconded by Jessica Beaudet to accept the minutes of the December 6, 2017, meeting.

Discussion: None.

All present voted in agreement of the change to the draft minutes and the December 6, 2017, minutes were approved for posting on the Association's website.

Financial/Treasurer's Report

The Finance Committee will review the final report from the audit and Jessica will report back to the Board next month.

VOTE: A motion was made by Jessica Beaudet and seconded by Michelle Morse to accept the financials as presented.

Discussion: None

All present voted in agreement to accept the financials as presented and to place them on file for audit. Approved.

WORKPLAN UPDATES

Programs Committee:

Reported by Mary Lambert. Mary reported that programs for this program year are all in place and they are exploring possibilities for speakers for next year. The committee is looking at the possibility of a joint meeting next year – this is common theme mentioned on the membership surveys. The committee continues to look for efficiencies with the flow of our program meeting – looking for continuous improvement.

Marketing Committee:

No Workplan update this month.

Membership Vote

(Total Members before this vote: 143; 87 SHRM Members, 60.8% Affiliation)

For January 3, 2018, Vote:

New Members:

One members for this vote:

Professional: 1 member (Tom Shelton)

Associate: 0 members

Affiliate: 0 members

Student: 0 members

Renewing Members:

7 candidates were presented for renewed membership:

Professional: 7 members (Jody Bugbee, Rosamond Cain, Peter Callaghan, Beth Deragon, Lily Mlinar, Patrick Poirier, and Yvonne McAllister)

Associate: 0 members

Affiliate: 0 members

Student: 0 members

VOTE: A motion was made by Jessica Beudet and seconded by Maria Morais to approve the one new member and 7 renewing members for membership in the HRAGC.

All Board members agreed and the one new member and 7 renewing members were approved for membership in the HRAGC. **Approved.**

COMMITTEE REPORTS

Community Relations – No report this month.

Leadership Development Committee – reported by Denise Vaillancourt
No meeting last month. The committee will begin the planning process for the Strategic Planning session for the March/April timeframe.

Finance Committee – reported by Michelle Morse and Melissa Abbott
The committee is working on the budget process. The Finance Committee decided to institute a new policy where deposits are made twice per month, on the 15th and the 30th, instead of once a month. The committee plans to test the new QuickBooks software in February.

Marketing Committee – No report this month.

Membership Committee – reported by Bonnie St. Lawrence for Elena Preston
The committee met in December and continued planning for the upcoming Member Appreciation meeting in January. Badges will be given out; flowers for the member attending who has been with HRAGC the longest and the member gifts will be distributed. Elena will be in attendance to help coordinate.

During the December program meeting, Elena showed the Program Chair how to set up and use the computer for the presentation for the speakers and/or sponsors. Elena will do the same for the January meeting so that there are several members of the Programs committee who will feel comfortable with helping with the presentation set up. Programs also had a point person to meet the sponsor at the last meeting, which helped things run smoothly.

Elena wanted to ask the Board if the minutes should be posted on the website (as they say they will be) and where they should be posted. Denise Vaillancourt said she would contact Elena and Matt Becker to discuss where they should be posted.

Programs Committee – please see Workplan Update above.

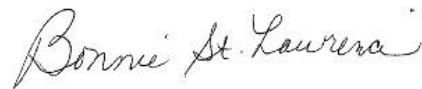
HR North –No report this month.

OLD BUSINESS – None this meeting.

OTHER BUSINESS – None this meeting

There being no further business to come before the Board, upon a motion duly made by Denise Vaillancourt and seconded by Michelle Morse, it was unanimously voted to adjourn at 8:22 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bonnie St. Lawrence".

Bonnie St. Lawrence
Secretary, HRAGC