

HUMAN RESOURCES ASSOCIATION – GREATER CONCORD, NH  
Program Year 2017-2018  
Board Meeting Minutes – July 5, 2017  
Northeast Delta Dental, Two Delta Drive, Concord, NH

Board Members Present: Matt Becker, Denise Vaillancourt, Bonnie St. Lawrence, Jessica Beaudet (called in), Michelle Morse, Naomi Butterfield (called in), Beth Deragon, Elena Preston, and Maria Morais.

Board Members Absent: Beth Hutchins (on vacation).

June 7, 2017, Board Meeting Minutes

VOTE: A motion was made by Matt Becker and seconded by Michelle Morse to accept the minutes of the June 7, 2017 meeting.

Discussion: None.

All present voted in agreement of the draft and the June 7, 2017, minutes were approved for posting on the Association's website.

Financial/Treasurer's Report

VOTE: A motion was made by Jessica Beaudet and seconded by Denise Vaillancourt to accept the financials as presented.

All present voted in agreement to accept the financials as presented and to place them on file for audit. Approved.

Membership Vote

Renewing Members: 31 candidates were presented for renewed membership:

Professional: 29 members

Associate: 0 members

Affiliate: 0 members

Student: 0 members

HR North Professional: 2 members

VOTE: A motion was made by Elena Preston and seconded by Denise Vaillancourt to approve the 31 renewing members for membership in the HRAGC. All Board members agreed and the 31 members were approved for membership in the HRAGC. Approved.

New Members: No new members presented for this month.

COMMITTEE REPORTS

Community Relations – reported by Michelle Morse

Beth Deragon is the new Board Liaison for this year. The committee welcomed Peter Callaghan to the committee. Peter will do the Legal Update at our Program meetings for this program year.

Leadership Development Committee – reported by Denise Vaillancourt

The committee did not meet this month. A "Save the Date" will be sent out shortly for the Board and Committee Orientation in September. The committee will review the renewals and applications, looking for volunteer interest. Denise

let the Board know that if we get 6 or 7 people interested in volunteering each year, that's very good -- there is not a lot of volunteer interest. We will let people know about volunteer opportunities at meetings and in the newsletter.

Finance Committee - reported by Michelle Morse

Michelle reported the committee reviewed the financials. The committee discussed the SHRM certification course and the fact we are looking for 20-25 participants. There was concern that with more participants, this would cause us to go over the \$50,000 in revenue. We may have to file a more extensive Form 990 next year. We will have Nathan Wechler look at this when we have them do our internal processes audit.

Marketing Committee - reported by Matt Becker

Matt reported that Elena Preston was a guest at the last Marketing committee meeting to provide website education. Marketing will work more closely with Programs so there is no overlap.

Matt reminded everyone that the State Leadership conference is September 28.

The chapter will pay the registration fee for Board and Committee members.

The email to the SHRM-at-large members must be approved by SHRM and by the Board before it is sent.

The committee is still looking for a Chair (perhaps Miranda or Kelly may be interested). They also need a Board Liaison - Matt will fill in for now.

Membership Committee - reported by Elena Preston

Elena had a phone call with SHRM and Dan Griffiths - there has been a change with the audit process for membership numbers. There is confusion as to when the numbers change. We send the numbers monthly, yet when the quarterly numbers are released, the change in numbers isn't shown. Elena will keep working with SHRM to get our numbers of SHRM members and SHRM certified members to match the numbers SHRM has.

Elena reported we had a quorum at the June membership meeting and the slate of officers for the 2017-2018 program year was voted in.

The committee does not have a Chair; the members are working on task delegation.

Programs Committee - reported by Naomi Butterfield

Naomi was unable to attend the last Programs meeting. They have a new Chair - Mary Lambert. They are working on the programs for this program year. Naomi will follow up with the Board on the topic and status of each program.

Elena Preston asked that the committee take a look at the template used for the certification credits. It needs to be updated for each program; some credits are general - not all are business credits.

HR North - No report this month. Matt and Denise will continue to work with Beth on HR North. Tim Dabrio from the State Council reached out to us to see if the Council could help out.

OLD BUSINESS - None

OTHER BUSINESS – SHRM Certification Course

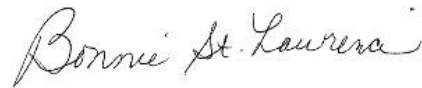
Elena Preston reported that we are ready to announce on the website the SHRM Certification Course for the Fall of 2017. Elena wanted to check to see if we would offer a scholarship as we have done in the past. Matt said we will do a scholarship.

The Board discussed the cost for the course:

Current HRAGC or other chapter members:	\$1,025
If you become a member and take the course:	\$1,100
Non-members:	\$1,125

There being no further business to come before the Board, upon a motion duly made by Matt Becker and seconded by Denise Vaillancourt, it was unanimously voted to adjourn at 8:41 a.m.

Respectfully submitted,



Bonnie St. Lawrence  
Secretary, HRAGC