

HUMAN RESOURCES ASSOCIATION – GREATER CONCORD, NH  
Program Year 2017-2018  
Board Meeting Minutes – September 6, 2017  
Northeast Delta Dental, Two Delta Drive, Concord, NH

Board Members Present: Matt Becker, Denise Vaillancourt, Bonnie St. Lawrence, Michelle Morse, Beth Deragon, Elena Preston, and Maria Morais.

Board Members Absent: Beth Carpenter, Jessica Beaudet, and Naomi Butterfield.

August 2, 2017, Board Meeting Minutes

VOTE: A motion was made by Denise Vaillancourt and seconded by Beth Deragon to accept the minutes of the August 2, 2017 meeting.

Discussion: None.

All present voted in agreement of the change to the draft minutes and the August 2, 2017, minutes were approved for posting on the Association's website.

Financial/Treasurer's Report

No report this month. Jessica Beaudet couldn't make it to the meeting today due to illness.

VOTE: Financials weren't sent for August 2017 due to a computer issue. We will vote on the financials at our next monthly meeting.

Membership Vote

(Total Members before this vote: 102; 63 SHRM Members, 61.8% Affiliation)

For September 6, 2017, Vote:

Renewing Members: 12 candidates were presented for renewed membership:

Professional: 12 members

Associate: 0 members

Affiliate: 0 members

Student: 0 members

New Members: 3 candidates were presented for new membership:

Professional: 1 members (Jennifer Kretovic)

Associate: 2 members (Erin O'Connell Pollinger and Claire Philbin)

Affiliate: 0 members

Student: 0 members

Please Note: Correction to the August 2, 2017, Membership Vote; Matthew Becker was incorrectly listed as a Professional Member; correct classification is Affiliate Member.

VOTE: A motion was made by Elena Preston and seconded by Denise Vaillancourt to approve the 12 renewing members and 3 new members for membership in the HRAGC.

All Board members agreed and the 15 members were approved for membership in the HRAGC. Approved.

## COMMITTEE REPORTS

### Community Relations – reported by Beth Deragon

The committee has not met yet. Fran Decinto is the new chair. The committee will meet soon.

### Leadership Development Committee – reported by Denise Vaillancourt

Denise reported the LDC is reviewing the applications from some new members. The committee has been working on preparation for the Board and Committee Members Orientation (to follow the Board meeting today).

### Finance Committee – reported by Michelle Morse

Michelle reported the committee has two new members. They reviewed the SOP and made a few small changes under the Bank Accounts and 990 sections.

Denise Vaillancourt recommended changing the audit information from a financial audit to a procedural audit, to more accurately reflect the purpose of the audit.

### Marketing Committee – reported by Matt Becker

Matt was very pleased to announce that Peter Glendining is the new Chair. Peter will attend the orientation after the Board meeting.

### Membership Committee – reported by Elena Preston

The committee is excited to have a new member! The committee is still looking for a chair.

We have 30 people signed up for the September meeting to date.

We have 7 people enrolled in the SHRM Prep Study course; we also have a couple of people who are auditing the course at a discounted rate (they are auditing the course as a refresher).

### Programs Committee - reported by Courtney Evans

(Note: Courtney reported on the Programs committee due to Naomi's absence and Courtney was in attendance for the orientation after the Board meeting).

Courtney reported the committee has confirmed all the speakers/topics for the program year. They are working on securing sponsors for all the meetings. They have two meal sponsors for the year (Rowley for the first half of the year and Checkmate for the second part of the year). They will try a new caterer this year (Alan's of Boscawen) for a change.

### HR North – reported by Matt Becker

Matt reported that he had a phone call with Beth Carpenter a few weeks ago and they are still having a very difficult time trying to find someone to chair HR North. Beth said she would send an email to all HR North members, asking for volunteers. The distances that people have to travel are challenging and the HR folks wear many hats, so making the time commitment is very hard. We will continue working with HR North to see if we can do at least one meeting this year.

OLD BUSINESS - None

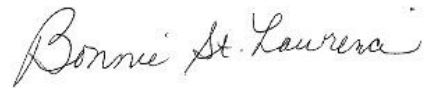
OTHER BUSINESS:

State Leadership Conference

Just a reminder to all Board and Committee members, HRAGC will pay for attendance if you would like to attend. The conference is September 28.

There being no further business to come before the Board, upon a motion duly made by Denise Vaillancourt and seconded by Elena Preston, it was unanimously voted to adjourn at 8:19 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bonnie St. Lawrence".

Bonnie St. Lawrence  
Secretary, HRAGC